



Regulations for Students in the Erasmus Programme

CREDITS, CERTIFICATES AND ATTENDANCE REQUIREMENTS

To obtain the **attendance certificate** the student must have attended at least **80%** of the total number of hours; late arrivals or early departures will be counted towards the total number of absences.

NB: Below 80% of attendance, it will not be possible to obtain the attendance certificate, nor the relative credits.

Students who have missed **more than 20%** of the course **can recuperate the lessons missed** by bringing a **medical certificate** (only in this case) and **can then obtain** an attendance certificate in the following way:

- **for every hours missed** in addition to the accepted 20% students will have to do **two hours of laboratory practice**.

In order to obtain the **Language Knowledge Certificate** the student **must pass the final test**.

In order to obtain the **ECTS credits** you must fulfil the following requirements:

- attend at least **80%** of the course
- **pass the final test** at the end of the course
- where requested, complete the **hours of self-access activities** in the language laboratory by the end of the course.

The course level is determined at the moment of the **placement test**. This decision is final unless changed by the authorized persons.

Reminder

The student is required to purchase the book or other course materials, as described in the first lesson.

ECTS Credits Assignment		
Level	Activities	ECTS Credits
A1.1	30 clock hours in the classroom (40 academic hours)	4 credits
A1.2	30 clock hours in the classroom (40 academic hours)	
A2	30 clock hours in the classroom (40 academic hours)	
B1	30 clock hours in the classroom (40 academic hours)	
B2	30 clock hours in the classroom (40 academic hours)	
C1	30 clock hours in the classroom (40 academic hours)	
C2	30 clock hours in the classroom (40 academic hours)	